

Get your National Career Readiness Certificate today.

Earn your certificate in a few simple steps.

- ▶ Ask your local WorkSource Oregon Center about earning your NCRC.
- ▶ Discuss your options for preparing to take assessments, and enhance your skills if needed.
- ▶ Take the proctored assessments.

When you receive your certificate, update your résumé to include the NCRC.

Your unique certificate registration number can be verified by employers at www.nationalcareerreadiness.org.



Find your local NCRC site and get more information at

www.OregonWorkReady.com

"By sending (Myeeshah) through the NCRC process, we were able to (confirm) that she did have skills that were relevant to us."

Wayne Skipper
President, Concentric Sky



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Oregon's NCRC is endorsed by a growing number of businesses and organizations, including the following:



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The Oregon NCRC program is administered by the Oregon Department of Community Colleges and Workforce Development. The Oregon NCRC is an equal opportunity program. Auxiliary formats are available upon request to persons with disabilities. Language assistance services are available to individuals with limited English proficiency upon request at no cost to you. Please contact your local WorkSource Oregon office for assistance. © 2014 Oregon Department of Community Colleges and Workforce Development.

Oregon JOBS

National Career Readiness Certificate

A certificate to help you gain a competitive edge and stand out by demonstrating the skills employers need.





Identify, document and improve your career readiness skills, and set yourself apart from the competition.

Like all certificates and credentials, the **National Career Readiness Certificate (NCRC)** represents:

- **An investment in your future.** When you earn a NCRC you demonstrate your willingness and ability to prove your skills.
- **A validation of your workplace readiness.** The NCRC matters. Just as with any other important accomplishment, a certificate is listed on a résumé and in applications.



NCRC Benefits

- Builds increased confidence level in your skills
- Gives you a competitive edge with employers who recognize and prefer the NCRC in their hiring practices
- Certification recognized by employers nationwide
- Reveals to employers valuable skills you've worked hard to gain
- No cost to obtain a NCRC

88%
of businesses agree that it improves hiring outcomes

82%
of employers using the NCRC report that it is important for meeting their organizational goals

72%
of businesses say that the Work Readiness System helps differentiate their organization from others

67%
of employers say it reduces turnover in their organization

What the Certificate Documents

The NCRC documents your skill level in three areas which are critical to success in a majority of jobs in the workplace.

Applied Mathematics. How you apply mathematical reasoning, critical thinking and problem-solving techniques to work-related problems.

Reading for Information. How you read and use written text in order to do your job. Written texts include letters, directions, signs, notices, policies and regulations.

Locating Information. How you use graphics such as charts, graphs, and tables to find information you need for your job.



Skill levels demonstrate ability for **99%** of jobs*

Sample Occupation Correlation
Accountant
Technical Writer
Sales Manager
Registered Nurse Manager
Elevator Installer & Repairer



Skill levels demonstrate ability for **93%** of jobs*

Sample Occupation Correlation
School Counselor
Pharmacy Technician
Semiconductor Processor
Business Executive
Electrician



Skill levels demonstrate ability for **67%** of jobs*

Sample Occupation Correlation
Administrative Manager
Head Cook
Medical Assistant
Engineering Technician
Machinist



Skill levels demonstrate ability for **16%** of jobs*

Sample Occupation Correlation
Auto Body Repair Technician
Veterinary Assistant
Janitorial Supervisor
Drywall Installer
Pharmacy Aid



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*Approximate percentage based on jobs in the WorkKeys® occupational profile database.